

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 2, 2019 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the December 2, 2019 Mayor and Council Regular Meeting.
5. Mayor and Council have appointed Rachel Ding as the Honorary Councilmember for December.
6. **CONSENT AGENDA**
 - a. * Minutes of the Regular Session November 4, 2019.
 - b. * Minutes of the Work Session November 18, 2019.
 - c. * Minutes of Planning Commission October 8, 2019.
 - d. * Minutes of Downtown Development Authority October 22, 2019.
7. Mayor's Report.
8. Planning Commission Recommendations/Petitions.
9. Citizen Concerns.
10. **Match for Community Development Block Grant** – We will apply for the maximum amount of grant funding (\$750,000) for the water main replacement project. In order to receive any funding, the city must provide matching funds. Mayor and Council will decide whether to provide a 20% match (\$150,000) of the maximum requested amount for the grant.
11. **Preliminary Engineering Report for Water Main Replacement Project** – We recommend that Mayor and Council select Carter and Sloope to complete the Preliminary Engineering Report for \$6,000. Mayor and Council will award the remaining portions of the contract (engineering, design, and construction administration) after notice of receipt of the grant funding.
12. * **FY2020 Local Maintenance Improvement Grant (LMIG)** – The attached resolution designates Stone Street for the LMIG resurfacing work for this fiscal year.
13. * **Statewide Mutual Aid and Assistance Agreement** – Newton County Emergency Management Agency requests that Council approve the renewal of the Statewide Mutual Aid and Assistance Agreement. The agreement is between the city and the Georgia Emergency

Management and Homeland Security Agency (GEMA/HS). In the event of a disaster, this agreement will allow the city to use state resources for repair and cleanup efforts. It renews every four years. We have attached a copy of the agreement.

14. **Appointment of Nominees for the Trees, Parks and Recreation Board** – The Trees, Parks and Recreation Board recommends the following individuals for membership: Linda Allen, Robert Bayliss, Teresa Eady, Mike McQuaide, and Mike Rogers.
15. **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street renovation project.
16. **Whatcoat Street Project** – The *ad hoc* Whatcoat Street Committee will report on the progress of the Whatcoat Street project.
17. **Invoice Approval**

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (12/1/2019 – 01/1/2020)	6,729.21
Bureau Veritas North America	Building Code Administration/Inspections Inv#1484830	2,267.63
Card Services Center	Card Charges 10/11-11/8/19: Boots for Maintenance Dept; Lunch for Mayors Retreat; Training for Underground Utilities (Maintenance); Municipal Clerk training for City Clerk; Misc	2,393.13
City of Oxford Utilities	Monthly utility charges month of October 2019 (\$504.20 of total for Asbury Street Park)	1976.16
Consolidated Monthly Remittance Report	Municipal Court Fees for October 2019	1,228.36
Courtware Solutions, Inc	Municipal Court Software Maintenance Fees	1,012.00
GMEBS Retirement Trust	Monthly Retirement Fund November Inv# 367104	5,972.25
Latham Home Sanitation	Commercial Waste Removal Services November	6,891.38
Meag Power	SCADA Emulation- Eprism 11/2019-10/2020	1,920.00
Newton County Board of Comm.	Prisoner Housing October 2019	1,080.00
Newton County Board of Comm.	Water Purchase for October Inv#2620	17,563.00
Newton County Water & Sewerage Authority	Sewer Treatment Fees 9/27-10/30/19	6,747.76
Sophicity	Monthly IT Support for December 2019	1,939.34
Southern Power Administration	SEPA Energy Cost (October) Inv. B-19-3160	2,843.30
PURCHASES/CONTRACT LABOR		
Cobb Construction	Hauling Fees for Asbury Street Paving	1,020.00
HCS Services, LLC	Water Line Repairs 11/10/19 & 11/15/19 (Pierce St/ 814 Emory Street)	1,050.00

Freeman Law Firm, LLC	Legal Services (Solicitor) July-September Inv#195	1,840.00
Great Estates Landscaping	Clean up at 107 W. Clark Street (Yarbrough House)	2,300.00
C. David Strickland, P.C.	Professional Services for September 2019	1,192.96
McNair McLemore Middlebrooks	Preparation for FY 2019 Pre-Audit Assistance	11,000.00
Pittman Construction Co, Inc.	Asphalt for Street Paving at Asbury Street	9,968.16
Social Circle Ace	18'' x 20' Aluminized Driveway Pipe	1052.70
Lauran Willis	Financial/Clerical Assistance for November	1,450.00
Woco Pep Oil	Gas/Diesel Fuel Invoice#10103	2,897.14

18. **Executive Session** – Litigation & Personnel.

19. **Adjourn**